

## **Council on Aging Board Meeting**

### **January 14, 2004**

#### **In Attendance:**

Chairman Paul Keegan, Vice-Chairman Helene Tanenholtz, Board Members Al Crommett, Helen McLaughlin, Tim Swiss, and Secretary John Concordia. Director Sharon Yager was also present Board member Lillian Goodman was excused.

#### **1. Chairman's Comments:**

The Chairman opened the meeting at 10:00 am noting that COA meetings would now be taped for future showing on SPAC. The minutes of the previous meeting (November 2003) were accepted by the board.

#### **2. Director's Comments:**

Sharon reported that the State Formula Grant approval had been received and she updated the board on her graduate program activity.

#### **3. Liaison Reports:**

No reports from the CMAA and the Shrews. Comm. Part./Children.

Friends of the SCC, Inc.: Helene reported that John LeBeaux would be the guest speaker at the next meeting. They are also planning a workshop on "end-of life" issues.

Elder Services, Worc./Outreach: Jacquie presented a written report covering her activities for the past couple of months. These included home visits, MOW-related visits, phone calls, etc. The report also indicated that 20 people had applied for fuel assistance so far. Jacquie is working with the SELP in the "Share the Warmth" program.

#### **4. Old Business:**

Transportation issues---The new van occupied much discussion time. Registration and operation awaits resolution of the funding details and agreements between the Shrewsbury Housing Authority, the COA and the Friends of the SCC Inc., all of which are in process. At this time we expect to be on the road in March.

With regard to the WRTA van operations, Sharon provided the board with historical data on ridership and costs over the past 4 years. We expect to run over budget again this year.

FY05 Budget—Review with the Finance Committee will be in early February as usual.

Nutrition Issues—Paul and Sharon reported that they had attended a MCOA meeting in Milford on December 5<sup>th</sup> at which all the past discussions were brought up again about the quality of the food, etc.—no immediate changes are anticipated as a result of this meeting. Our local nutrition site operation appears to be handling things as well as possible with the new site manager contributing significantly on a day-to-day basis. Paul and Sharon on December 17<sup>th</sup> reviewed with our drivers the procedures in place for dealing with the Age Center of Worcester in planning routes for the MOW operation.

Computer Projects—Sharon reported that the Light Dept. has hired a new Webmaster.

Health Fair—Committee report will be completed next month.

#### **5. New Business:**

Helene presented a suggested annual calendar for the COA board to consider in planning ahead.

The chairman closed the meeting at 12:05 pm at which time an executive session was held to consider personnel matters.

*Respectfully submitted,  
John Concordia, Secretary*